## L2 IMPLEMENT HR PRACTICES



In-Person Training: TGS-2020505097 Synchronous e-Learning: TGS-2021008995 Funding Validity Period: 15 Sep 2020 – 14 Sep 2024 Funding Validity Period: 7 Oct 2021 - 6 Oct 2023

## **WSQ HRS Framework - Level 2**

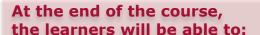
This course will equip learners to acquire the necessary skills & knowledge to understand the regulatory environment that impacts employee implement management, review, and their communicate HR practices within organisations to support the organisation's leadership better manage the employees

Training Hours: 15 Hours Assessment Hours:

Assessment Method: Case Study, Short Answer Questions Mode of Training: Classroom and e-Learning

Minimum Secondary 2 with a Pass Entry Requirements:

in English



- Understand key employment regulations, tripartite guidelines and privacy considerations for HR practices.
- 2. Interpret HR policies and procedures and their implications on employees.
- 3. Develop related materials to support the communication of HR policies and practices to employees



## **Who Should Attend:**

- 1. New entrants.
- 2. Those who are already employed in a HR role.
- 3. General clerical workers, and anyone who wish to upskill to HR roles.

Full and Nett Course Fees Details	Singapore Citizens & Permanent Residents	Employer-sponsored & Self-sponsored SG Citizens aged 40 years old & above	SME-sponsored local employees (i.e. SG Citizens & Permanent Residents	
for Different category of Individuals	Funding Source			
	SkillsFuture Funding (Baseline)	SkillsFuture Mid-Career Enhanced Subsidy	SkillsFuture Enhanced Training Support for SMEs	Full Cour SSG
Course Fee	\$475.00	\$475.00	\$475.00	Before G
SkillsFuture Funding	-	\$95.00	\$95.00	Deloie G
SkillsFuture Funding (Baseline)	\$237.50	\$237.50	\$237.50	\$475.00
Total Nett Fee	\$237.50	\$142.50	\$142.50	
GST 9%	\$42.75	\$42.75	\$42.75	
Total Fee Payable	\$280.25	\$185.25	\$185.25	

Full Course Fee Before SSG Grant:			
Before GST	With GST		
\$475.00	\$517.75		

1) To be eligible for funding the Candidate must achieve more than 75% attendance <u>and</u> pass the Final Assessment.

SSG funding is only applicable to Singaporeans and Permanent Residents and is subject to final approval by SkillsFuture Singapore.

Please contact us for more details:



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